

**ENCLOSURE (A)**

**DOE HEADQUARTERS  
COMPUTER SYSTEM SECURITY CERTIFICATION and APPROVAL  
CHECKLIST**

**June 1998**



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**INSTRUCTIONS FOR USE**

1. This checklist provides guidance to the Assistant Computer Protection Program Manager (ACPPM) for performing security certification on either new or significantly modified general support systems and/or major applications. It follows the security portions of the DOE Guide 200.1-01, *Software Engineering Methodology (SEM)*.
2. The ACPPM has the responsibility for security design and preparation for system documentation for certification and approval.
3. The ACPPM will complete this checklist in conjunction with other involved personnel (e.g., application user, developer, computer operations, CPPM) during the development process.
4. The checklist must be completed and certified by the ACPPM, and approved by the Program Manager prior to processing live data in an operational environment.
5. The completed checklist will become a part of the system master documentation and considered to be the security certification document and official management approval to operate. It will remain the final certification document until the system is modified to the extent that the security controls are altered. In that event, another checklist will be completed, approved, and attached to the master documentation and the Computer Security and Privacy Plan (CSPP).